



WOMEN'S LEADERSHIP COUNCIL EXPECTATION CHECKLIST

Name:

Date:

<u>Required Council Member Duties</u>	<u>Notes</u>	<u>Achieved</u>
1. Pay \$50 annual fee		<input type="checkbox"/>
2. Attend 50% of Council meetings (at least 6 out of 12)		<input type="checkbox"/>
3. Volunteer a minimum of 10 hours annually		<input type="checkbox"/>
4. Attend Annual Meeting		<input type="checkbox"/>

<u>Suggested Council Duties</u>	<u>Notes</u>	<u>Achieved</u>
GIVE: Assist with Fundraising (Choose At Least 2)		
• Partner with Campaign Cabinet		<input type="checkbox"/>
• Host/Plan a Campaign event outside the workplace		<input type="checkbox"/>
• Bring friends and colleagues to events		<input type="checkbox"/>
• Recruit New Women Leaders		<input type="checkbox"/>
ADVOCATE: Attend Women Leadership Events (Choose At Least 1)		
• Power of the Purse		<input type="checkbox"/>
• Campaign Kickoff or Closing Events		<input type="checkbox"/>
• Workplace Giving Event		<input type="checkbox"/>
• Fundraising Special Event		<input type="checkbox"/>
VOLUNTEER: Participate in Leadership Volunteer Opportunities (Choose At Least 1)		
• Days of Caring		<input type="checkbox"/>
• Energizing Education		<input type="checkbox"/>
• Other Reader, Tutor or Mentor Volunteer Opportunities		<input type="checkbox"/>